

# Employment Application



Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ D.O.B.: \_\_\_\_\_  
 \_\_\_\_\_ S.S.N.: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Position applying for: \_\_\_\_\_  
 Date available to start: \_\_\_\_\_ Available:  Full-Time  Part-Time  Temporary

**Employment History: (Begin with the most recent position)**

Date of Employment (Month-Year)	Name & Address of Employer (Including Military Service) Name & Telephone # of Supervisor	Job Title and Responsibilities	Salary	Reason for Leaving
From: To:				
From: To:				
From: To:				
From: To:				
From: To:				

May we contact the employers above?  Yes  No      Are you currently employed?  Yes  No

Education	Name & Location	Type of Diploma	Dates Attended	Did you graduate?
High School	_____	_____	_____	_____
Trade or Technical School	_____	_____	_____	_____
College	_____	_____	_____	_____

**Do you have any experience in the following job areas?**

<u>Yes</u>	<u>No</u>	<u>#yrs</u>		<u>Yes</u>	<u>No</u>	<u>#yrs</u>	
___	___	___	Driving a truck with trailer	___	___	___	Building vent doors
___	___	___	Operating a fork lift	___	___	___	Cutting vents and installing doors
___	___	___	Assembling standard truck bodies	___	___	___	Installing ice bunkers, blowers, insulation, & refrigeration equipment
___	___	___	Replacing metal on trailers	___	___	___	Installing power take-offs, pumps, & winches
___	___	___	Repairing air and vacuum brakes	___	___	___	Electric welding
___	___	___	Packing and adjusting wheel bearings	___	___	___	Acetylene welding
___	___	___	Completely repairing all trailer under construction, both single axle and tandem	___	___	___	Welding non-ferrous metals (such as aluminum & magnesium)
___	___	___	Relining and adjusting brakes	___	___	___	MIG welding
___	___	___	Analyzing brake operating system problems	___	___	___	TIG welding
___	___	___	Turning brake drums	___	___	___	Light metal welding
___	___	___	Repairing, hooking up, tracing out, & replacing light wiring	___	___	___	Heavy metal welding
___	___	___	Preparing trailer or truck for painting	___	___	___	Cutting with oxy-acetylene torch
___	___	___	Painting	___	___	___	Would you be willing to go to welding school, at your own expense, to improve your welding ability?
___	___	___	Repairing stainless steel vans	___	___	___	
___	___	___	Removing & installing floors	___	___	___	
___	___	___	Removing & replacing crossmembers	___	___	___	

List any other special skills or training:

**PLEASE LIST BELOW 3 PERSONAL REFERENCES WITH WHOM WE MAY INQUIRE:**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE NUMBER</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**IMPORTANT – PLEASE READ AND SIGN**

As an equal opportunity employer this company's policy, as well as Federal and State Law, prohibits discrimination in employment based on race, color, religion, sex, national origin, physical handicap, or age with respect to individuals at least 18 years of age.

As part of this application for employment, I hereby authorize the company to investigate my references and to make an independent investigation of my character, conduct and employment records.

I further agree that failure to reveal any prior employer, or the giving of false or misleading information by me will be grounds for termination of employment.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR COMPANY USE ONLY**

**Interviewer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:**

**Hired:** \_\_\_\_\_ **Position:** \_\_\_\_\_ **Starting Date:** \_\_\_\_\_ **Salary:** \_\_\_\_\_